

■ CF BIC Rules

Biomolecular Interactions and Crystallization Core Facility

- Core Facility Biomolecular Interactions and Crystallization (CF BIC) laboratories are of **Biological safety level 1** (BSL1). Work with samples of BSL2 and higher or with radioactive samples is prohibited. Work with toxic, carcinogenic or other **hazardous material** must be discussed with CF BIC staff in advance.
- The user must be **trained** by the CF BIC staff to operate the instruments. Presence of untrained persons in the laboratory is not allowed unless directly granted by CF BIC staff.
- The user must **reserve** instrument's time using the CEITEC planning board (booking.ceitec.cz).
- The instruments are available to the users during **working hours** (Mo-Fr, 9:00-17:00). Usage of instruments out of these hours is possible with the consent of the responsible CF BIC person only.
- If the user plans to carry out measurements for a **third party** using the instruments of CF BIC, he/she must contact the CF BIC Head and negotiate the procedure first.
- The user has to **announce** his/her arrival and departure to the CF BIC staff.
- The user should start his/her **session** punctually. The usage of the instrument is granted during the booked time. Extension of measurement is possible only if there is no other reservation and after agreement with the CF BIC staff.
- The user is fully **responsible** for the device during his/her work on the device.
- In case of any **damage**/fault/unusual behavior of the instrument or any other lab equipment, the user has to immediately contact and inform the CF BIC staff on the harmful event.

- If damage is caused by **incorrect use** of an instrument by a user, the harmful/loss event will be assessed by the damage commission at MU.
- The user must act in such a way that does **not threaten** the health of other users of the laboratory, and does not hinder other user's work.
- **Food, drinks, and smoking** are prohibited in the facility laboratories at any time.
- The users must not change the **hardware** configuration or install/modify/uninstall any **software** tools.
- The user must fill in the relevant information in the instrument **log book**/data sheet and sign in every day he/she uses the instrument.
- All users are instructed to secure their **data** after completing their measurements. Data handling is determined by CF BIC Data policy (link).
- Any publication based on usage of the instrument is obliged to contain a proper **acknowledgement** of CF BIC and (if relevant) to the CIISB project.
- **Exceptions** to these rules may be granted by CF BIC staff in special cases.
- These rules are **valid** since Jan 2021

Contact

Biomolecular Interactions and Crystallization Core Facility

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